

GROUNDS CREW/ LANDSCAPING & IRRIGATION SPECIALIST JOB DESCRIPTION

Job Title: Grounds Crew/ Landscaping & Irrigation Specialist **Wage/Hour Status:** Non-Exempt

Reports to: Supervisor of Grounds **Pay Grade:** 306 (Auxiliary Calendar)

Dept. /School: Maintenance **Date Revised:** 7/2018

Primary Purpose:

Maintain safe and attractive grounds and landscaping for the district and other duties as assigned for the efficient operation of the Maintenance Department.

Qualifications:

Education/Certification:

- High school diploma or GED
- Valid Texas driver's license
- Landscape Irrigator's License
- Technical school or course credits in arboriculture, horticultural and/or floriculture desirable but not required

Special Knowledge/Skills:

- Ability to read architectural and engineered drawings, specifications and diagrams
- Ability to measure and perform mathematical computations
- Ability to design, install and maintain complete lawn/landscape irrigation systems
- Ability to follow written and verbal instructions
- Ability to operate and use a wide variety of equipment, including hand and power tools.
- Ability to work independently and with other district maintenance personnel.
- Extensive knowledge in the use of equipment, materials, methods, plantings, practices and procedures associated with landscaping and irrigation.

Experience:

- Five years in large multi facility grounds, landscaping and irrigation maintenance is preferred.

Major Responsibilities and Duties:

Grounds and Landscaping and Irrigation:

1. Maintain and repair district's irrigation systems.
2. Assist in caring for trees, shrubs, and flowers by watering, pruning, fertilizing, mulching, caring for beds, and controlling weeds.
3. Assist in planting of shrubs and vegetation.
4. Assist with the preparation of athletic fields for games, including chalking fields.
5. Water grounds and develop cost effective irrigation scheduling.

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Safety:

6. Operate tools and equipment according to prescribed safety procedures.
7. Follow established safety procedures and techniques to perform job duties, including lifting, climbing, etc.
8. Correct unsafe conditions in work area and report any conditions that are not correctable to supervisor immediately.
9. Help keep vehicle, equipment, and tools in safe operating condition.
10. Inspect and adjust tools and equipment for safety and efficiency and perform preventive maintenance as needed.

Other:

11. Transport workers and equipment to work sites throughout the district.
12. Perform any and all duties as assigned.
13. Successfully advances district initiatives.

Supervisory Responsibilities:

None

Equipment Used:

Front end loader w/box blade, backhoe, hand and power tools, light truck or van, tractor and mower, riding and power mower, gas-powered weed trimmer, blower, edger, sprayer, striping machine, garden and hand tools, posthole auger, and aerator.

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Extensive walking, standing, climbing, stooping, bending, kneeling, reaching, moderate to heavy lifting and carrying. Work outside and inside, around moving objects, equipment or vehicles. Exposure to extreme temperatures, chemicals (herbicides and fertilizer). Noxious odor, toxic chemicals and loud noises. Frequent district wide travel and extended hours when required.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Employee Signature _____ Date _____

Printed Name _____

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