

March 3, 2016

ADDENDUM #2
CUSTODIAL SERVICES RFP – 2016-17

Questions and answers from Pre-proposal Meeting, March 3, 2016 at 2:00 p.m.

1. Do the gyms have wood floors? If so, is vendor expected to refinish them?
Yes, all secondary level gyms are hardwood floors. An additional, separate proposal will be requested to refinish the floors.
2. Is there space in the warehouse for supplies? Office space?
There is available space at each facility for contractor supply storage. No additional space will be provided at the district warehouse. Office space will be provided for onsite manager at one of the two high school campuses.
3. Is the reference to CPI for 2011-2014 a typo?
Yes. CPI for this agreement should reference 2016-2021.
4. Is there a specific format for proposal submittal?
No.
5. Is 24-hour answering service required?
A reasonable response timeframe is expected within 15-20 minutes.
6. Day cleaning at Administration Building, Ag Barn, etc.?
Administration Building – required both day and evening staff.
Ag Barn – day only.
Maintenance Facility – either is acceptable.
7. Will the salaries and job descriptions for the five CISD employees be available?
Yes. For confidentiality purposes, please send an email request for this information to dwaynejones@crowley.k12.tx.us. Response will be sent via email.
8. Are windows to be cleaned inside and out annually or four times per year?
Contractor will be responsible for cleaning all windows not requiring a lift, inside and outside, a minimum of four (4) times a year or more often as needed.
All windows requiring a lift, inside and outside, will be cleaned a minimum of semi-annually.

9. Stripping, waxing floors and shampooing carpet annually?
Stripping and waxing floors – at a minimum of semi-annually.
Shampooing carpets – spot clean daily; deep clean at a minimum of semi-annually.
10. Are light bulbs and ceiling tiles stored at each facility?
Light bulbs and ceiling tiles are stored at the main warehouse facility and are delivered to the campus as needed.
11. What are the expectations for stadiums?
Please refer to “Stadiums” section in back of RFP. In addition, trash must be picked up from bleachers and within fenced-in area.
12. Is “new” equipment required to be provided by awarded contractor?
All equipment provided shall be in sound, safe and efficient working condition.
13. What is the entrance mat requirement?
At each facility, provide CISD approved walk-off mats at all main entrances.
14. Will a tour be provided?
It was decided by the group of attendees during the pre-proposal meeting that building floor plans will be provided by CISD in lieu of a facility tour.