Welcome to Crowley
Summer Onboarding 2019
Teachers Contract, Term 1923

This is an agreement between Miss ___________ teacher, and the Board of Education of the ___________ School, whereby Miss ___________ agrees to teach in the ___________ School for a period of eight months, beginning September 1, 1923. The Board of Education agrees to pay Miss ___________ the sum of $75 per month.

Miss ___________ agrees:

1. Not to get married. This contract becomes null and void immediately if the teacher marries.
2. Not to keep company with men.
3. To be at home between the hours of 8 pm and 6 am unless in attendance at school functions.
4. Not to loiter in downtown ice-cream stores.
5. Not to leave town at any time without the permission of the Chairman of the Board of Trustees.
6. Not to smoke cigarettes. This contract becomes null and void immediately if the teacher is found smoking.
7. Not to drink beer, wine or whiskey. This contract becomes null and void immediately if the teacher is found drinking beer, wine or whiskey.
8. Not to ride in a carriage or automobile with any man except her brother or father.
9. Not to dress in bright colors.
10. Not to dye her hair.
11. To wear at least two petticoats.
12. Not to wear dresses more than two inches above the ankle.
13. To keep the schoolroom clean:
   A. To sweep the classroom floor at least once daily.
   B. To scrub the classroom floor with hot water and soap at least once weekly.
   C. To clean the blackboard at least once daily.
   D. To start the fire at 7:00 am so the room will be warm at 8:00 am when the children arrive.
Username and Password

USERNAME: firstname.lastname /
PASSWORD: employee ID# /

“RESET YOUR PASSWORD”
before using district technology. )

Log into: )
CISD district website/Employees/Single Sign on )

Create a new password and answer the 5 security questions for future password retrieval. )
Employee Email

Your employee email address is firstname.lastname@crowley.k12.tx.us

Returning CISD employees, your login is the same as it was when you last worked for Crowley ISD.

For assistance, contact the Technology HelpDesk at (817) 297-5873
Employee Access Center (Skyward)

- View your paycheck
- View personnel information (lane/step, assignment, certification)
- Change of address
- Sign electronic forms

Frontline (AESOP)

Eduphoria

- Helpdesk
  - Request Maintenance or Technology assistance
- Formspace
  - Name change

Work Calendars can be found on the district website.

If you have any doubts about your attire, it is probably best not to wear it.
New Professional Orientation 2018-2019

Please mark your calendar and plan to attend / Crowley U Summer Learning Conference / and / New Professional Orientation /

Crowley University Summer Learning
July 30th and 31st

New Professional Orientation
• All professional new hires
  August 1st, 2nd & 5th
• All paraprofessional new hires
  August 5th

Bill R Johnson CTE Center @ 1033 McCart Ave, Crowley, TX 76036

** More details to come... be sure to check your CISD district email! **'
A contract is a written employment agreement that is issued for the duration of the 2019-20 school year and is enforceable by law.
College Transcripts/Service Records/ Relevant Work Experience

Submit original service records or relevant work experience letters within three (3) months of your first day of employment.

Official college transcripts must be submitted within 30 days.

HR contact Diana Gonzalez 817-297-5228)
Benefits

• You have **30 days** from your first day of actual, on-the-job employment to complete your Benefits Enrollment.
• Wait for an email from **TBX (The Benefits Expert)** with Benefits Portal login information and plan details. (You may also receive this information as a text if you have identified a cell phone number.)
  *You can only access the benefits portal to enroll after receiving your email/text.*
• To review of all CISD Benefit Plans, please visit the **CISD district website -> Employees -> Benefits.**

**Benefits Enrollment Assistance (if needed) /**

August 2\(^{nd}\) 8am – 4pm
BRJ CTE CENTER /

August 5\(^{th}\) 9am – 12pm
BRJ CTE CENTER /

August 7\(^{th}\) 8am – 4pm
Administration Building /

August 8\(^{th}\) /
TBD /

August 12\(^{th}\) /
TBD /

August 14\(^{th}\) 8am – 4pm
Administration Building /

District contact: Brittany.Peek@crowley.k12.tx.us}
**Employee Health Clinic**

**To have access to the clinic, employees need to list eligible dependents during the open enrollment process.**

To maximize your health benefits, an array of healthcare service will be delivered in one convenient location: Texas Health Family Care at 5701 Bryant Irvin Road, Suite 201, Fort Worth, TX

- **$10 office visit fee for primary care essential to manage your health**: Includes sick visits, minor injury care and care for ongoing conditions, such as high blood pressure and diabetes
- **Scheduling by phone or online via patient portal**: Same-day appointments available in most instances
- **24/7 access to medical records**: Review your health information, communicate with physicians, see test results and more using a private patient portal
- **Referrals to specialists**: Get access and referral to a robust specialty network available as part of Southwestern Health Resources Network, established by Texas Health Resources and UT Southwestern Medical Center
Employee Child Development Center

The mission of the Crowley ISD Employee Child Development Center is to provide a high-quality child care program for the employees of Crowley Independent School District.

The Employee Child Development Center is a unique child care option that combines high-quality age-appropriate instruction and a nurturing environment for young children.

By providing a child development program, CISD strives to assist its employees in building strong families and a stable workforce.

Where: Jackie Carden Elementary School
Who: Children and grandchildren of Crowley ISD employees, age six-weeks to school age
When: Hours of operation are 6:30 a.m.–5:45 p.m. (Mon.-Thurs.) and 6:30 a.m.–5 p.m. (Fri.)

Benefits for Crowley ISD Employees
• Only pay for the 187 days that teachers work.
• Breakfast, lunch and afternoon snacks included at no extra charge.
• Low student/teacher ratios.
• Frog Street curriculum for all ages.
• 10 percent sibling discount for families with more than one child enrolled at the center.
• Expecting a baby? Reserve your spot today!

www.crowleyisdtx.org/childcare
• Any employee who does not live in the district may request to transfer their child(ren) from their home school district to a campus within CISD. This transfer is valid through the highest grade level at the campus unless there is a violation of the transfer agreement.

• All Out-of-District transfer requests must be submitted online. The request form can be accesses from the CISD Website > Parents & Students > Student Transfers.

• All consideration will be given to your request. If the selected campus has reached or is approaching enrollment capacity, you will be contacted and other campus option(s) will be presented for your review and consideration.

• District contact: studentstransfers@crowley.k12.tx.us
Please stop by Safety & Security today for your CISD badge

District contact: Sarah Carter 817-297-5292