

CROWLEY ISD ADMINISTRATIVE REGULATION

Board Policy: EIF (Local)

Effective Date: May 9, 2007

Revision Date: August 1, 2012

RE: GUIDELINES FOR APPROVAL OF PRIVATE OR COMMERCIALY SPONSORED PHYSICAL ACTIVITY PROGRAMS

Crowley ISD Policy EIF (local) states: “The district shall award state graduation credit for physical education for appropriate private or commercially-sponsored physical activity programs conducted either on or off campus, upon approval by the Commissioner of Education.” Physical education waivers or exemptions are not allowed in Crowley ISD for middle school students.

The following guidelines will be utilized in approving such requests:

- The parent making the request will receive a Physical Activity Program Description form (Exhibit A) from the campus. This form will be completed by the private or commercially sponsored organization.
- Upon receipt of the Physical Activity Program Description form, the campus principal will forward the request to the Chief Instruction Officer or district designee who will determine approval based on the following criteria:
 - Category I – The physical activity program leads to Olympic level participation and requires a minimum of fifteen (15) hours per week of professionally supervised training. Students qualifying and participating at this level may be dismissed from school for one period per day for such participation
 - Category II – The physical activity does not involve Olympic level participation but must be certified by the Chief Instruction Officer or district designee to be of high quality and well supervised by appropriately trained instructors. Student participation in this category must entail at least five (5) hours per week and students may not be dismissed from any part of the school day.

If the program is approved, the campus will maintain administrative procedures to certify student attendance and program authenticity by requiring the following of the private or commercially sponsored physical activity program:

- Identification of the planned minimum number of days and hours of student participation
- Grade level of student participating
- Qualifications of instructor
- Description of a typical student workout
- Completed Grade Report Form (Exhibit B) obtained from the campus for the work performed submitted to the campus counselor by the end of the 5th week in each six week grading period.

All documentation will be kept on file at the campus. All exemption or waiver requests require annual approval.

Exhibits:

Exhibit A: PRIVATE OR COMMERCIALY SPONSORED PHYSICAL ACTIVITY

DESCRIPTION FORM

Exhibit B: GRADE REPORT FORM

EIF (LOCAL) EXHIBIT A-



**PRIVATE OR COMMERCIALY SPONSORED PHYSICAL ACTIVITY
DESCRIPTION FORM**

Organization Name: _____

Contact Person: _____

Organization Address: _____

Organization Phone: _____

Name of Participating Student: _____ Grade Level: _____

Student's Campus: _____

Minimum number of weeks **and** hours of student participation per semester:

Semester I: # Hours each Week _____ Semester II: # Hours each Week _____
Weeks _____ # Weeks _____

Description of typical student workout:

Instructor Qualifications: (Please attach a resume of program/instructor)

Submit this form to the campus administrator who will forward it to the Chief Instruction Officer or designee in the Curriculum and Instruction Department for final approval.

Waiver/Exemption:

____ Approved

____ Denied- Reason _____

Signature: Chief Instruction Officer or designee
Curriculum and Instruction

Date

EIF (LOCAL) EXHIBIT B-



**PRIVATE OR COMMERCIALY SPONSORED PHYSICAL ACTIVITY PROGRAM
GRADE REPORT FORM**

Student Name _____

Campus _____ Grade Level _____

Name of Organization submitting grades: _____

Date Submitted _____

Grading Period	*Numerical Grade	Number of Days in Attendance	Citizenship
1 st Six Weeks			
2 nd Six Weeks			
3 rd Six Weeks			
4 th Six Weeks			
5 th Six Weeks			
6 th Six Weeks			

*A numeric grade should be assigned using the following grading scale:
70 - 100 Passing 0 - 69 Failing

A citizenship grade should be assigned using the following grading scale:
E – Excellent S- Satisfactory N – Needs Improvement U - Unsatisfactory

Campuses will provide the six week grading period dates. A grade sheet must be submitted to the campus counselor by the end of the 5th week in each six week grading period.