

## **CROWLEY ISD ADMINISTRATIVE REGULATION**

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**Board Policy:** EIA (LOCAL)

**Original Cabinet Approval Date:** April 17, 2008

**Date Effective:** April 18, 2008

### **RE: GRADES FOR LATE ENROLLEES**

In accordance with Administrative Regulation EIA (Local) dated August 15, 2006, “A six weeks or semester grade should represent the level of mastery a student has achieved in relationship to the learning objectives found in the Texas Essential Knowledge and Skills (TEKS).” Students who enroll late in a semester, such as on or near the end of the first six weeks of a semester or after, must be provided learning opportunities by the teacher that enable the student to demonstrate mastery of the key objectives taught prior to the student’s enrollment. The teacher may determine the student’s six-week or semester grade through one or more of the following techniques:

The student will receive an Incomplete, until replaced by grades according to the method used. Grades of I must be replaced by numeric grades prior to the end of the year or upon withdrawal of the student.

- Develop a timeline for the completion of key assignments and enter the grades for these to average for a six weeks.
- Incorporate previous objectives in the assignments of the current six weeks and duplicate this average for a previous six weeks grade.
- Incorporate previous learning objectives throughout the remainder of the semester and duplicate the semester average for a previous six weeks grade.

If a student enrolls within the first three-weeks of a semester, the teacher may either use the withdrawal grade as the grade for each graded assignment missed or may work with the student on key learning objectives to replace those graded assignments.